

# RECIPROCAL FLIGHT ATTENDANT CABIN SEAT AGREEMENT

Effective <u>New Yer</u> + 200 Air Transat and Horizon Air agree to the mutual provision of transportation privileges for flight attendants under the following terms and conditions.

# Elability

Any active, current flight attendant (not trainee, contract, or furloughed) of Air Transat or Horizon Air shall be eligible for transportation on the other carrier's aircraft subject to all applicable government regulations, individual carrier procedures including all applicable conditions of carriage each company, and other regulations.

Transportation is applicable on all Air Transat operated flights and is contingent on space availability and/or load restrictions on a segment by segment basis. Other regional partners or any future subsidiaries are excluded from this agreement. Priority will be given by each cerrier on its own flights to its own employees and all NRSA passengers. Thereafter, crew members of other alrines that have entered into this or similar agreements with Air Transat will be accorded transportation a "first come, first served basis".

Each flight attendant must procedure proper Identification upon check-in: a valid company photo ID displaying the word "CREW".

#### Procedure

Flight attendant requesting transportation under this agreement must check in at the carrier's departure gate a minimum of 90 minutes before scheduled departure of flight. Usting ahead of time for a cabin seat under this agreement is not authorized.

Boarding is limited to cabin seats only. The number of seats assigned to the other carrier's flight attendants is limited only by the number of open seat in cabin. The boarded crewmember should introduce him/herself to the captain and flight attendant, and must comply with all directions of the captain and the flight attendants in the cabin.

Transportation provided under this agreement is solely for travel that is strictly personal in nature. Transportation under this agreement is not to be used for business related travel and is not be used in any way to facilitate a carrier's staffing or crew requirements.

Any crewmember utilizing transportation under this agreement while in uniform will be expected to conform to proper and complete uniform requirements. Crewmembers that are not in uniform must conform to dress code standards of business casual dress and grooming.

Strict professional conduct must be observed at all times. No one utilizing the Cabin Jumpseat Travel Agreement is allowed to consume alcoholic beverages.

# Other stipulations

The carrier receiving service under this agreement releases the carrier providing service from all liability, demages, or cialins arising out or resulting from the act or omission of that carrier receiving services or its employer in connection with the services, except to the extent caused by gross negligence or wilful misconduct of the carrier providing service.

It is understood that a carrier may deny transportation based on good faith concerns relating to flight departure schedules or times and insufficient time to process a particular employee's request under this agreement. There is no compensation or reaccommodation provided in the case of failure to be boarded, of being bumped enroute, or of lost luggage,

Each party hereto understands and agrees that the privileges granted under this agreement are granted from one company to another and confer no personal right or entitlement to any employees of the parties hereto. No party may assign its rights or the privileges of its crewmembers without the prior written consent of the other. Each party further agrees to communicate the conditions of this privilege to its crewmembers.

The parties acknowledge and agree that the reciprocal privileges described herein are sufficient consideration under this agreement, and no additional or other payment will be due under this agreement.

Any party hereto may terminate this Agreement on the 30 days prior written notice to the other.

This agreement shall supersede any previous agreements relating to that subject matter. Any amendment to this agreement must be in writing and signed by an authorized representative of each party.

IN WITHNESS VYHEREOF, Air Transat, and Horizon Air have caused this agreement to be executed by their authorized representatives.

For: AIR TRANSAT

Desmond Ryan

Vice-President

Inflight Service and Commissary

Dabe:

Carrier Code: TS Phone: 514-906-0330

For: Horizon Air

KRISTIAN D LEKING

Sup. INFLIGHT TEA WING

12/2 Date:

Carrier Code: -806-3221



# PROCEDURES FOR FLIGHT ATTENDANT RECIPROCAL TRAVEL ON AIR TRANSAT

# Policy and procedure

#### 1. Eligibility

Only Flight Attendants actively employed by participating airlines are eligible.

### 2. Policy

- Jumpseat utilization is a discretionary courtesy subject to Air Regulations and the Company policy.
- The jumpseat is available for personal travel only.
- Users must occupy a cabin seat, in accordance with regulations. Access to flight deck is prohibited.
- Program users will be given a lower priority than other non-revenue passengers.
- Once boarding is completed, the user will be authorized to board if seat is still available in the cabin.
- The number of authorized users is limited to the number of available seats in the cabin.

#### 3. Dress code

If a seat in the cabin is available then business casual attire is required.

# 4. Procedure

Flight attendants from participating airlines who wish to take advantage of this program should report to the check-in counter no later than 90 minutes prior to departure and present the agent with their company I.D. The form "Cabin seat agreement for reciprocal travel" must be filled and given to the ground agent at the counter. If granted, a boarding pass will be remitted to the user who must pass security screening before proceeding to the gate.

Once boarding is completed, the user will be authorized to board if seats are still available in the cabin.

THE CAPOIN SEAT AGREEMENT FORM CAN BE FOUND AT:

VISIT WWW. AIRTRANSAT. COM FOR SCHEDULES/ROUTES



# Entente mutuelle d'utilisation du strapontin / Cabin seat agreement for reciprocal travel

Nom / Last name:			Compagnie aérienne / Airline :
Prénom / First name :			# Empl. # :
# du Vol / Flight # :	Date du vol / Date of flight:	De / From:	À / To:
1. Éligibilité Seuls sont éligibles les agents de bord à l'emploi des compagnies aériennes participantes 2. Politique L'utilisation du strapontin est un privilège qui demeure sujet aux règlements aériens et aux politiques de la compagnie. L'utilisateur doit voyager uniquement à des fins personnelles. L'utilisateur doit voyager uniquement en cabine. En vertu de la règlementation, l'accès au poste de pilotage est interdit. L'utilisateur du programme se voit attribuer une priorité inférieure à celle d'autres passagers non payants. Une fois l'embarquement terminé, l'utilisateur sera autorisé à monter à bord s'il reste de la place en cabine. Le nombre d'utilisateurs autorisés en cabine ne peut excéder le nombre de sièges disponible en cabine. 3. Tenue vestimentaire Si un siège dans la cabine est disponible la tenue de ville est requise. 4. Procédure Les agents de bord des compagnies aériennes participantes qui désirent se prévaloir du présent programme doivent se présenter au comptoir d'enregistrement d'Air Transat au moins 90 minutes avant le départ et présenter à l'agent leur carte d'employé de compagnie. Le formulaire « Autorisation de strapontin cabine – Entente mutuelle d'utilisation du strapontin » doit être complété et remis à l'agent au comptoir lors de l'enregistrement. Une fois autorisée, une carte d'embarquement sera remise au requérant qui devra passer le point de fouille avant d'accéder à la salle d'attente. Une fois l'embarquement terminé, l'utilisateur sera autorisé à embarquer si un siège est toujours disponible.  ***********************************			
Vérification de l'identité du membre d'équipage / Crew ID verified :			
			(agent name)
Accepté sur le / Accepted or	n: TS (numéro de vol / FIli	ght number)	te:

Signature de l'agent / Agent Signature's: