

e-Crew
Horizon Air Trip Trades
Notes for the Flight Attendants

Trip Trades allow Crewmembers to trade trips & working duties without involving Crew Scheduling, provided the trade does not violate any Government, Company or contractual rules.

Crewmembers have the option to trade with a specific Crewmember, forward the request to several Crewmembers or trade a working duty on their roster for an open trip. In the event that no immediate trade is available, Crewmembers can revisit the Trip Trade option at any time to re-evaluate a request or opt for the system to automatically re-evaluate a pending request.

Important Information	2
Navigating the Trip Trade Home Page	2
Search for Specific Crewmember to Trade With.....	4
Different Methods of Submitting a Request	5
Method 1:	5
Method 2:	6
‘Swap early with late and vice-versa’	7
‘Swap duty for another duty (Crew to Crew)’	9
‘Swap specific days with specific Crew’	14
‘Swap a trip/working duty with another specific duty on the same day’	15
‘Giveaway a trip/working duty with nothing in return’	17
Summary of My Requests.....	18
View Requests Directed To Me	19
Personal Settings.....	20
Open Flight Bidding.....	21
Duties Advertised as Giveaway Requests.....	22
Trips Posted for Premium Pay	22
How to Pick-Up an Open Trip or a Give-Away Request.....	23
How to Trade a Trip for an Open Trip or a Give-Away Request	24
How to Drop a Duty to the Company	25
CDO TRADING:	26

Important Information

For the purpose of this document, the following terminology applies.

Duty: A trip or working duty (Reserve)

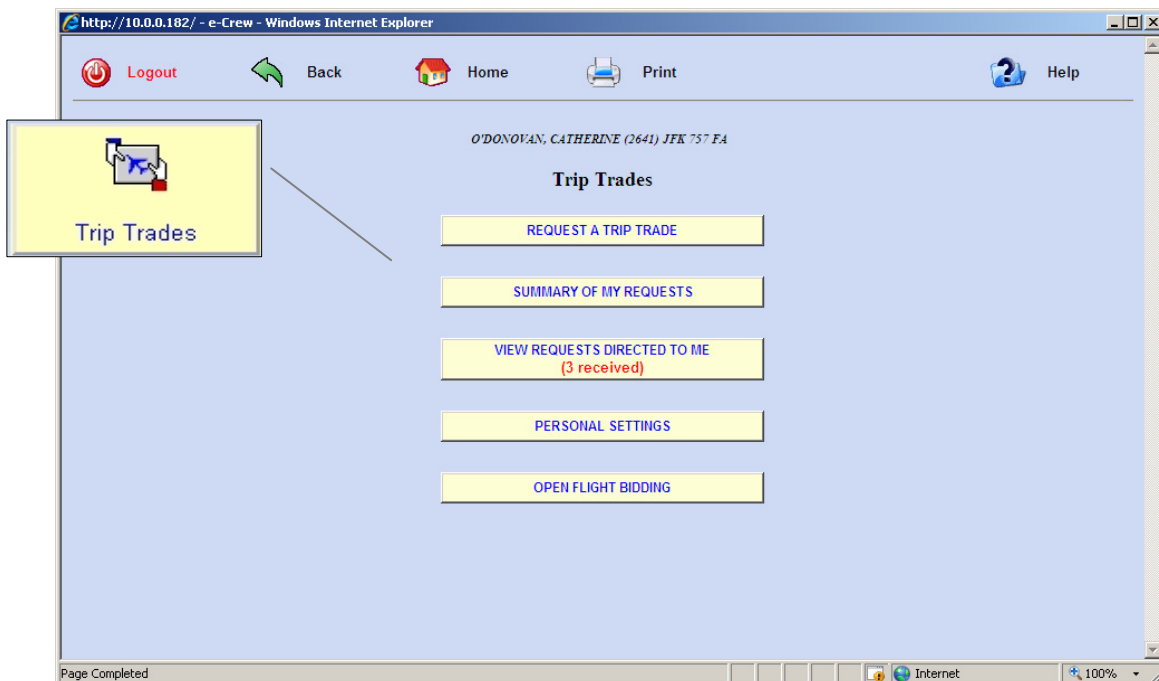
Open Trip: A trip currently below the necessary crew complement. Also called an un-crewed trip.

Working Duty: The Crewmember is performing work for the Company that is not a trip. Example, reserve (standby) duty.

- Crew may trade with Crewmembers from another Crew base.
- All rules applicable to each Line Type are observed (e.g. Reserve Line Holders may only trade reserve days with another Reserve Line Holder or a Coverage Line Holder).
- Trades are automatically finalized when the Crewmember being forwarded the request accepts the trade.

Navigating the Trip Trade Home Page

The following options are displayed after selecting the Trip Trades button on the main e-Crew screen. Within this document, each one of these options will be explained in detail.



Below summarizes what each function on the Trip Trade home page provides:

- Request a Trip Trade:** Allows Crew to submit a request to trade a duty with another Crewmember or open time.
- Summary of my Requests:** Provides details of pending trade requests together with the options to re-evaluate and/or delete a request.
- View Requests Directed To Me:** Display any requests that have been sent to you. The counter will notify you how many.
- Personal Settings:** Edit your personal settings preferences. For example, you may specify whether other Crewmembers can view your contact information or not.
- Open Flight Bidding:** Trade for duties currently in open time or duties that Crewmembers have advertised as a giveaway.

The following options can be found throughout the Trip Trade screens.

- Request:** This option will process the request entered on the screen.
- Clear Screen Selections:** Removes any selections *prior* to a request being submitted.
- Trip Details in UTC:** In depth trip information with begin, end, departure and arrival times all reflected in UTC.
- Trip Details in Local Time:** In depth trip information with begin, end, departure and arrival times all reflected in Local Station.
- Crew On Flight:** View Crewmembers assigned to the trip selected.



REQUEST A TRIP TRADE

Within the ‘Request a Trip Trade’ button the following functions can be performed:

- Swap an early duty with a late and vice-versa
- Swap duty for another duty (Crew to Crew)
- Swap specific days with specific Crew
- Swap a trip/working duty with another specific duty on the same day
- Giveaway a trip with nothing in return

Search for Specific Crewmember to Trade With

To search for a specific Crewmember to forward a request to, enter either the Crewmember's ID number, the first letter of a surname or the full surname in the applicable box and then press 'Find Crew.' This can be done from any of the trade options.

The screenshot shows the e-Crew system interface in a Windows Internet Explorer browser. The address bar displays "http://10.0.0.174/ - e-Crew - Windows Internet Explorer". The page header includes navigation links: Logout, Back, Home, Print, and Help. The main content area shows a welcome message for KOMONTHOUROS, LOUISE (2327) MIA 757 CP. Below this, there is a section for "Available Trade Options" with a dropdown menu set to "Swap specific days with specific crew". A "First select a crew name and then from your schedule click on any day(s) you would like to swap." instruction is present. The "My Schedule" section displays a calendar grid for March 15 to 21. A "Schedule of:" input field is highlighted with a red box, containing the text "ID# OR FIRST LETTER OF SURNAME". A "Find Crew" button is also highlighted with a red box. A yellow callout box points to the "Find Crew" button with the text: "Enter the ID, first letter or full surname and then 'Find Crew.'".

By inserting an ID number or the full surname and selecting 'Find Crew,' the applicable Crewmembers roster will immediately appear below the Crew name.

Entering the first letter of a surname and selecting 'Find Crew' will display a list of all Crewmembers with a surname beginning with that letter.

In the example below, Crewmember Komonthouros has requested to view a list of all Crewmembers with a surname beginning with 'M'. Once the list is displayed, Komonthouros simply clicks on the name of the Crewmembers whose roster she wishes to view.

The screenshot shows the e-Crew system interface with the search results for crewmembers starting with 'M'. The "Schedule of:" input field now contains the letter 'M'. A yellow callout box points to the "Find Crew" button with the text: "Enter the first letter, select 'Find Crew' and then simply click on the name of the Crew from the displayed." Below the callout, a table lists the crewmembers. A yellow callout box points to the first row of the table with the text: "Click once on a name below to select a crew member".

Name	ID	Base	Pos	A/C
MANNING, DOUGLAS	1063	MIA	CP	757
MAXWELL, ALLAN	2311	MIA	CP	757
METCALFE, SIDNEY	2325	MIA	CP	757
MINDEN, BRIAN	1658	MIA	CP	757

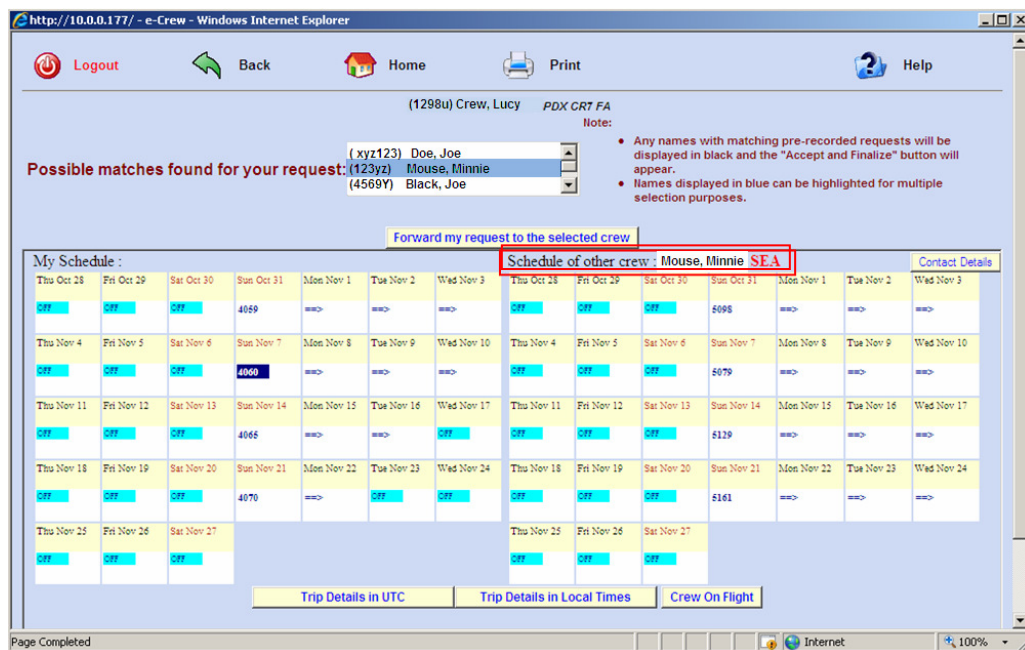
If you are searching for a specific Crewmember and their name does not appear on the list, then they have elected not to participate in the trip trade process.

Different Methods of Submitting a Request

Once you have selected which duties you would like to trade, there are 2 methods, which can be used to submit a request to be finalized.

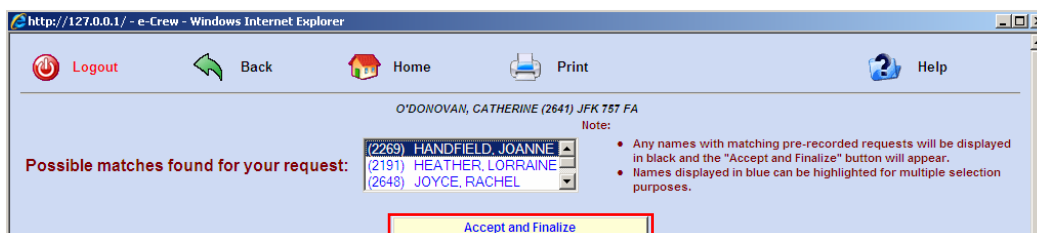
Method 1:

The first option displays a list of Crewmembers who are legal for you to trade with. From this list you may select which Crewmembers will receive your request.



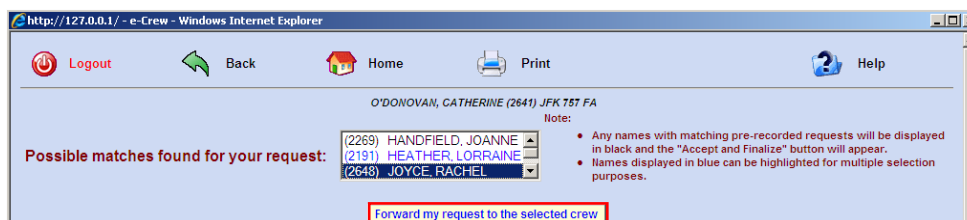
The schedule of the Crewmember requesting the trade appears on the left. The schedule of the name selected from the list of options appears on the right. Names will only be displayed if they are legal to trade with *at the time the trade is submitted* (their schedule could change before they view your request). The base of each Crewmember is displayed in red next to the Crew name. The names may appear in two colors and are represented by the following:

- Names appearing in black text indicate Crewmembers who have forwarded a request of the same type to you (this request will also appear in 'View Requests Directed To Me'). When one of these names is selected, click on the 'Accept and Finalize' button to process the trade. Below, Crewmember Handfield has been selected indicated by the dark blue background.



- Names appearing in blue text are Crewmember(s) that could fulfil your trade request if you forward it to them. Once the names are selected, press the 'Forward my request to the

selected crew.’ The system will finalize the first legal trade to be accepted by one of the three Crewmembers below.

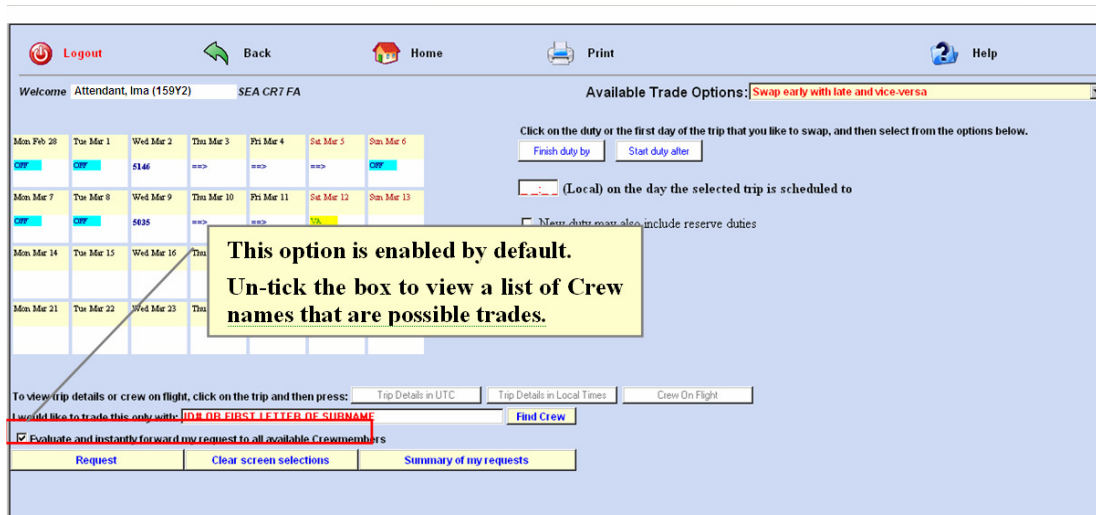


Method 2:

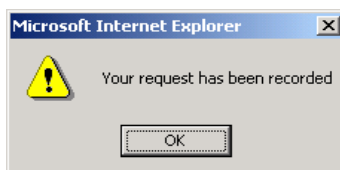
The second option allows you to submit a request without viewing a list of legal trade options. Instead, the request will be placed into a queue that the computer then processes at various times throughout the day. Once a legal trade is identified by the system, the trade will be forwarded to that Crewmember(s) and the request will be removed from the queue. The names of the Crew that the request was forwarded to, will then be displayed in the ‘Summary of My Requests’ screen.

If there are no legal trade options available at the time the request is reviewed by the system, the request will be re-evaluated every few hours.

Note: The tick box next to ‘Evaluate and instantly forward my request to all available Crewmembers’ will be enabled by default. **If you wish to view list of legal trade options, you must un-tick the box before clicking ‘Request.’**



This message will appear once a trade request has been successfully recorded.



‘Swap early with late and vice-versa’

Make a request to trade a specific duty with another Crewmember who meets your preferred finish or start time. This type of trade involves duties starting and ending on the same date(s).

■ Indicates the date/duty you have selected to swap.

Example 1:

When trading a working duty, only one working duty can be traded at one time.

Crewmember Attendant wishes to swap duty 5146 on March 2nd for a duty ending by 2300 UTC. To complete this process, click on the trip number to be traded and then select ‘Finish duty by’ (text will change to red). In this example, Attendant has chosen to not view the list of possible trades but allow the system to send the request to any legal Crewmember instead.

To view options ending at exactly 2300, the time entered must be 2301 Local (or after). Enter the desired end time in the appropriate box by using the keyboard or click the numbers displayed on the screen.

The screenshot displays the Trip Trade System interface. At the top, there are navigation links: Logout, Back, Home, Print, and Help. Below these, a welcome message reads "Welcome ATTENDANT, Ima (159Y2) SEA CR7 FA". The main section features a calendar grid for March, with dates from Mon Feb 28 to Sun Mar 27. Each date cell contains a duty number (e.g., 5146, 5835) and a status (e.g., CRF, SA). The duty 5146 on March 2nd is highlighted. To the right of the calendar, there are trade options. A dropdown menu shows "Available Trade Options: Swap early with late and vice-versa". Below this, a text box says "Click on the duty or the first day of the trip that you like to swap, and then select from the options below." There are two buttons: "Finish duty by" (highlighted in red) and "Start duty after". Below these, a text box shows "23:00 (Local) on the day the selected trip is scheduled to finish". There is a checkbox labeled "New duty may also include reserve duties". Below this, there is a section for "Available Crew Bases:" with a dropdown menu showing "PDX" and "SEA". Below the bases, there is a numeric keypad with buttons for digits 1 through 0. At the bottom, there is a section for "To view trip details or crew on flight, click on the trip and then press:" with three buttons: "Trip Details in UTC", "Trip Details in Local Times", and "Crew On Flight". Below this, there is a text box "I would like to trade this only with:" followed by a dropdown menu showing "ID# OR FIRST LETTER OF SURNAME" and a "Find Crew" button. There is a checkbox labeled "Evaluate and instantly forward my request to all available Crewmembers". At the very bottom, there are three buttons: "Request", "Clear screen selections", and "Summary of my requests".

To display a list of Crewmembers whose schedules include trips, working duties (reserve) or a combination of the two, place a tick in the box next to the ‘New duty may also include reserve duties’ option.

Example 2:

Crewmember Attendant wishes to trade trip 5146 starting on March 2nd with a trip that starts after 1600 Local Base. FA: Attendant would like to trade specifically with Crewmember Duck.

To complete this process, click on the trip number to be traded. Select ‘Start duty after,’ enter the desired start time in the appropriate box and then enter Duck’s name in the box provided.

After clicking 'Request,' the request will be forwarded to Duck for possible acceptance and finalization.

The screenshot shows the Alaska Air e-Crew system interface. At the top, there's a navigation bar with 'Logout', 'Back', 'Home', 'Print', and 'Help' links. Below this, a welcome message for 'ATTENDANT, Ima (159Y2)' is displayed. The main area features a calendar grid for March 2011, with dates from Mon Feb 28 to Sun Mar 27. The calendar shows various duty assignments and trip numbers. To the right of the calendar, there's a section for 'Available Trade Options' with a dropdown menu set to 'Swap early with late and vice-versa'. Below this, there's a prompt to 'Click on the duty or the first day of the trip that you like to swap, and then select from the options below.' with buttons for 'Finish duty by' and 'Start duty after'. A specific trade option is highlighted: '16:00 (Local) on the day the selected trip is scheduled to start'. There's a checkbox for 'New duty may also include reserve duties'. Below this, there's a section for 'Available Crew Bases' with a dropdown menu set to 'SEA'. A numeric keypad is also visible. At the bottom, there's a section for 'To view trip details or crew on flight, click on the trip and then press:' with buttons for 'Trip Details in UTC', 'Trip Details in Local Times', and 'Crew On Flight'. A text field shows 'I would like to trade this only with: DUCK, Donald (12345) SEA/FA/CR7' with a 'Find Crew' button. At the very bottom, there's a section for 'Evaluate and instantly forward my request to all available Crewmembers' with buttons for 'Request', 'Clear screen selections', and 'Summary of my requests'.

To display a list of Crewmembers whose schedules include trips, working duties (reserve) or a combination of the two, place a tick in the box next to the 'New duty may also include reserve duties' option.

The screenshot shows a checkbox labeled 'New duty may also include reserve duties'. The checkbox is checked, and the text is in a bold, black font.

‘Swap duty for another duty (Crew to Crew)’

This option is used to submit several different types of requests. From this screen, you can submit a request to swap a duty for a day off, swap a trip for another trip of a different duration (i.e. swap a 3 day trip for a 2 day trip in order to receive an additional day off) or swap a trip for another trip of the same duration.

- Indicates the duties you have selected which you would like to swap.
- Indicates the days off you have selected to swap.

Example 1:

In this example, Crewmember Berry has requested to swap trip 4070 operating on the 21st and 22nd of November for days OFF. Crewmember Berry will work on their assigned days off on the 12th and 18th of November (two single day duties in exchange).

Berry has elected for the system to identify and forward this request to any possible trade options instead of receiving the list of names to choose from.

When the “Request” button is selected, the system will search for any Crewmember of the same position, in any Crew base, with a single duty on the 12th of November, a single duty on the 18th of November and days OFF on the 21st and 22nd of November. The request will be forwarded to the Crewmember(s) matching the criteria that can legally trade with Berry.

Logout
 Back
 Home
 Print
 Help

Welcome **BERRY, Holly (126YT)** **PDX CR7 FA**

Available Trade Options: *Swap duty for another duty (Crew to Crew)*

Wed Oct 27	Thu Oct 28	Fri Oct 29	Sat Oct 30	Sun Oct 31	Mon Nov 1	Tue Nov 2
WDC	OFF	OFF	OFF	4059	WDC	WDC
Wed Nov 3	Thu Nov 4	Fri Nov 5	Sat Nov 6	Sun Nov 7	Mon Nov 8	Tue Nov 9
WDC	OFF	OFF	OFF	4060	WDC	WDC
Wed Nov 10	Thu Nov 11	Fri Nov 12	Sat Nov 13	Sun Nov 14	Mon Nov 15	Tue Nov 16
WDC	OFF	OFF	OFF	4066	WDC	WDC
Wed Nov 17	Thu Nov 18	Fri Nov 19	Sat Nov 20	Sun Nov 21	Mon Nov 22	Tue Nov 23
OFF	OFF	OFF	OFF	4070	WDC	OFF
Wed Nov 24	Thu Nov 25	Fri Nov 26				
OFF	OFF	OFF				

Step 1: Press and then select from the schedule the duties you would like to remove.

Step 2: Press and then select from the schedule the day(s) you would like to be assigned to a new duty. These days can overlap the duty you have chosen to remove.

If you would like to be assigned to a reserve duty(s) or a specific trip, click from the options below. The "specific trip" option will only be available if one day is selected from the schedule.

- Reserve duties, Press
- A specific trip, Press

To view trip details or crew on flight, click on the trip and then press:

I would like to trade this only with:

☒ Evaluate and instantly forward my request to all available Crewmembers

Request	Clear screen selections	Summary of my requests
---------	-------------------------	------------------------

Example 2:

Example 2: Crewmember Berry has requested to swap trip 4070 operating on the 21st and 22nd of November for days OFF. In exchange, she has elected to work on her assigned days off on the 18th and 19th of November. Trade options will include Crew from any base assigned to a 2-day trip or two single day duties.

Berry has chosen to review the list of possible trades and select which Crewmember(s) she would like to forward her request to.

Logout
 Back
 Home
 Print
 Help

Welcome **BERRY, Holly (126Y7)** **PDX CR7 FA**
 Available Trade Options: **Swap duty for another duty (Crew to Crew)**

Wed Oct 27	Thu Oct 28	Fri Oct 29	Sat Oct 30	Sun Oct 31	Mon Nov 1	Tue Nov 2
OFF	OFF	OFF	4069			
Wed Nov 3	Thu Nov 4	Fri Nov 5	Sat Nov 6	Sun Nov 7	Mon Nov 8	Tue Nov 9
OFF	OFF	OFF	4060			
Wed Nov 10	Thu Nov 11	Fri Nov 12	Sat Nov 13	Sun Nov 14	Mon Nov 15	Tue Nov 16
OFF	OFF	OFF	4068			
Wed Nov 17	Thu Nov 18	Fri Nov 19	Sat Nov 20	Sun Nov 21	Mon Nov 22	Tue Nov 23
OFF	OFF	OFF	4070			
Wed Nov 24	Thu Nov 25	Fri Nov 26				
OFF	OFF	OFF				

Step1: Press [here](#) and then select from the schedule the duties you would like to remove.
 Step2: Press [here](#) and then select from the schedule the day(s) you would like to be assigned to a new duty. These days can overlap the duty you have chosen to remove.
 If you would like to be assigned to a reserve duty(s) or a specific trip, click from the options below. The "specific trip" option will only be available if one day is selected from the schedule.
 - Reserve duties, Press [here](#)
 - A specific trip, Press [here](#)

To view trip details or crew on flight, click on the trip and then press:
 [Trip Details in UTC](#)
[Trip Details in Local Times](#)
[Crew On Flight](#)

I would like to trade this only with: **ID# OR FIRST LETTER OF SURNAME**
[Find Crew](#)

☐ Evaluate and instantly forward my request to all available Crewmembers

[Request](#)
[Clear screen selections](#)
[Summary of my requests](#)

Example 3:

Crewmember Berry has requested to swap trip 4065 starting on the 14th of November for a specific 3-day trip starting on the 11th of November.

In order to submit this type of request, Berry should only select the first operating day of the trip she would like to receive (i.e. 11th of November). This will activate the “A specific trip” option (illustrated below).

The screenshot displays the FA Trip Trade System interface. At the top, there are navigation buttons: Logout, Back, Home, Print, and Help. Below these, a welcome message for BERRY, Holly (126Y7) is shown, along with the PDX CRT FA title. The main section features a calendar grid for the week of October 28 to November 27. Trip 4065 is highlighted on Sunday, November 14. To the right of the calendar, there are instructions for using the 'Available Trade Options' dropdown menu, which is currently set to 'Swap duty for another duty (Crew to Crew)'. The instructions include steps for selecting duties to remove and specific trips to assign. Below the calendar, there are buttons for 'Trip Details in UTC', 'Trip Details in Local Times', and 'Crew On Flight'. A section titled 'I would like to trade this only with:' includes a dropdown for 'ID# OR FIRST LETTER OF SURNAME' and a 'Find Crew' button. A checkbox for 'Evaluate and instant' is also present. At the bottom, a 'Request' button is visible. A pop-up window titled 'Trips in the period 11/11/2010 - 11/11/2010' is open, showing a list of trips with columns for Trip No, Duration, Depart, Return, and Trip Details. The list includes various trips, with trip 4065 highlighted. At the bottom of the pop-up, there are buttons for 'Select', 'Close', 'Trip Details in UTC', 'Trip Details in Local Times', and 'Crew On Flight'.

Welcome BERRY, Holly (126Y7) PDX CRT FA

Available Trade Options: Swap duty for another duty (Crew to Crew)

Step1: Press [here](#) and then select from the schedule the duties you would like to remove.

Step2: Press [here](#) and then select from the schedule the day(s) you would like to be assigned to a new duty. These days can overlap the duty you have chosen to remove.

If you would like to be assigned to a reserve duty(s) or a specific trip, click from the options below. The "specific trip" option will only be available if one day is selected from the schedule.

- Reserve duties, Press [here](#)

- A specific trip, Press [here](#)

To view trip details or crew on flight, click on the trip and then press: [Trip Details in UTC](#) [Trip Details in Local Times](#) [Crew On Flight](#)

I would like to trade this only with: [ID# OR FIRST LETTER OF SURNAME](#) [Find Crew](#)

☐ Evaluate and instant

Request


Trips in the period 11/11/2010 - 11/11/2010

Trip No	Duration	Depart	Return	Trip Details
2358	2	Thu11Nov 19:15	Fri12Nov 14:12	PDX-GEG (9:19) SMF-SJC-PDX
4018	4	Thu11Nov 5:05	Sun14Nov 19:11	PDX-SEA (17:34) ... (15:29) PDX
4045	4	Thu11Nov 5:05	Sun14Nov 7:39	PDX-OAK-PDX-SJC (16:04) LAX-ACV (17:55) RDD-LAX-RNO-SEA-GEG (13:05) SEA-PDX
4062	4	Thu11Nov 5:35	Sun14Nov 7:59	PDX-BOI (15:26) ... (10:13) PDX
4125	3	Thu11Nov 9:00	Sat13Nov 10:39	PDX-OAK-PDX-SEA-YYJ (10:35) SEA-YYJ-SEA-GEG (16:05) SEA-PDX-MFR-PDX
4147	4	Thu11Nov 9:20	Sun14Nov 11:59	PDX-STS (9:19) ... (9:47) PDX
4172	4	Thu11Nov 10:30	Sun14Nov 14:59	PDX-SEA (9:10) ... (12:10) PDX
4176	4	Thu11Nov 10:40	Sun14Nov 14:12	PDX-LAX-MNH-LAX-RDD-ACV (11:40) RDD-LAX-MNH-LAX-MFR (30:17) SEA-PDX-SJC-PDX
4216	4	Thu11Nov 12:30	Sun14Nov 9:59	PDX-SEA (13:10) ... (11:07) PDX
4248	4	Thu11Nov 13:30	Sun14Nov 15:59	PDX-SEA (12:31) ... (29:07) PDX
4296	3	Thu11Nov 14:30	Sat13Nov 11:19	PDX-SEA-PDX-SEA-GEG (14:35) SEA-YYJ-SEA-BOI (11:10) PDX
4331	4	Thu11Nov 16:00	Sun14Nov 9:12	PDX-SEA-YVR-SEA-FCA (14:17) SEA-YRM-SEA-PDX-YVR (12:31) SEA-STS-LAX-SJC (10:50) PDX
5023	4	Thu11Nov 9:10	Sun14Nov 12:20	SEA-PSC-SEA-EAT-SEA-GEG (9:15) SEA-RNO-LAX (21:40) LAP-LAX-RNO (10:08) SEA-YRM-SEA
5051	4	Thu11Nov 11:15	Sun14Nov 8:13	SEA-FCA (12:22) ... (9:39) SEA
5192	2	Thu11Nov 16:43	Fri12Nov 21:46	SEA-BOI-SEA-EAT (17:09) SEA-GEG-SEA
5217	4	Thu11Nov 19:25	Sun14Nov 15:12	SEA-BOI (12:45) SEA-GEG-SJC-SMF-GEG (31:35) SEA-RNO-LAX-SEA
5226	4	Thu11Nov 21:20	Sun14Nov 13:03	SEA-PUN-LWS (15:06) BOI-LWS-PUN-SEA-PUN-LWS (11:06) SEA-LAX-STS (9:36) LAX-STS-SEA
5231	4	Thu11Nov 21:25	Sun14Nov 13:36	SEA-PSC (30:01) SEA-BLI-SEA-BLI (15:26) SEA-EUG-SEA-BLI-SEA
5239	4	Thu11Nov 21:50	Sun14Nov 18:43	SEA-EUG (30:12) SEA-GEG-SEA-FCA-SEA-EUG (11:32) SEA-YVR-SEA-PDX-SEA-YLM-SEA

[Select](#) [Close](#) [Trip Details in UTC](#) [Trip Details in Local Times](#) [Crew On Flight](#)

Sample 4:

In this example, Berry wishes to swap her 3 day trip starting on the 14th of November for two single duties on the 13th and 14th of November and receive additional days off on the 15th and 16th.

 Logout  Back  Home  Print  Help

Welcome BERRY, Holly (126Y7) PDX CR7 FA Available Trade Options: Swap duty for another duty (Crew to Crew)

Thu Oct 28	Fri Oct 29	Sat Oct 30	Sun Oct 31	Mon Nov 1	Tue Nov 2	Wed Nov 3
OFF	OFF	OFF	4059			
Thu Nov 4	Fri Nov 5	Sat Nov 6	Sun Nov 7	Mon Nov 8	Tue Nov 9	Wed Nov 10
OFF	OFF	OFF	4060			
Thu Nov 11	Fri Nov 12	Sat Nov 13	Sun Nov 14	Mon Nov 15	Tue Nov 16	Wed Nov 17
OFF	OFF	OFF	4065			OFF
Thu Nov 18	Fri Nov 19	Sat Nov 20	Sun Nov 21	Mon Nov 22	Tue Nov 23	Wed Nov 24
OFF	OFF	OFF	4070		OFF	OFF
Thu Nov 25	Fri Nov 26	Sat Nov 27				
OFF	OFF	OFF				

Step1: Press [here](#) and then select from the schedule the duties you would like to remove.

Step2: Press [here](#) and then select from the schedule the day(s) you would like to be assigned to a new duty. These days can overlap the duty you have chosen to remove.

If you would like to be assigned to a reserve duty(s) or a specific trip, click from the options below. The "specific trip" option will only be available if one day is selected from the schedule.

- Reserve duties, Press [here](#)

- A specific trip, Press [here](#)





To view trip details or crew on flight, click on the trip and then press: [Trip Details in UTC](#) [Trip Details in Local Times](#) [Crew On Flight](#)

I would like to trade this only with: [Find Crew](#)

☐ Evaluate and instantly forward my request to all available Crewmembers

[Request](#) [Clear screen selections](#) [Summary of my requests](#)

In order to submit this request, Berry would select “Step 2” and from the roster click on the 13th and 14th of November.

 Logout  Back  Home  Print  Help

Welcome BERRY, Holly (126Y7) PDX CR7 FA Available Trade Options: Swap duty with another duty (Crew to Crew)

Thu Oct 28	Fri Oct 29	Sat Oct 30	Sun Oct 31	Mon Nov 1	Tue Nov 2	Wed Nov 3
OFF	OFF	OFF	4059			
Thu Nov 4	Fri Nov 5	Sat Nov 6	Sun Nov 7	Mon Nov 8	Tue Nov 9	Wed Nov 10
OFF	OFF	OFF	4060			
Thu Nov 11	Fri Nov 12	Sat Nov 13	Sun Nov 14	Mon Nov 15	Tue Nov 16	Wed Nov 17
OFF	OFF	OFF	4065			OFF
Thu Nov 18	Fri Nov 19	Sat Nov 20	Sun Nov 21	Mon Nov 22	Tue Nov 23	Wed Nov 24
OFF	OFF	OFF	4070		OFF	OFF
Thu Nov 25	Fri Nov 26	Sat Nov 27				
OFF	OFF	OFF				

Step1: Press [here](#) and then select from the schedule the duties you would like to remove.

Step2: Press [here](#) and then select from the schedule the day(s) you would like to be assigned to a new duty. These days can overlap the duty you have chosen to remove.

If you would like to be assigned to a reserve duty(s) or a specific trip, click from the options below. The "specific trip" option will only be available if one day is selected from the schedule.

- Reserve duties, Press [here](#)

- A specific trip, Press [here](#)

To view trip details or crew on flight, click on the trip and then press: [Trip Details in UTC](#) [Trip Details in Local Times](#) [Crew On Flight](#)

I would like to trade this only with: [Find Crew](#)

☐ Evaluate and instantly forward my request to all available Crewmembers


[Request](#) [Clear screen selections](#) [Summary of my requests](#)


Example 5:


In this example, Crewmember Bell has requested to swap RA duty on the 8th of November for a day off. In exchange, she will work on her assigned day off on the 30th of November.


Since the Line Type rules indicate that a Reserve Line Holder may only trade their reserve day for another reserve day, the system will only search for Reserve or Coverage Line Holders assigned to a reserve duty on the 30th of November and a day off on the 8th of November.


Bell has chosen to review the list of possible trades and select from the list, which Crewmember(s) she would like to forward her request to.

 Logout

 Back

 Home

 Print

 Help

Welcome **BELL, Crystal (126Z9)** **PDX CRT FA**

Available Trade Options: **Swap duty with another duty (Crew to Crew)**

Thu Oct 28 RA 4:30 18:30	Fri Oct 29 RA 4:30 18:30	Sat Oct 30 OFF	Sun Oct 31 OFF	Mon Nov 1 OFF	Tue Nov 2 OFF	Wed Nov 3 RA 4:30 18:30
Thu Nov 4 RA 4:30 18:30	Fri Nov 5 RA 4:30 18:30	Sat Nov 6 OFF	Sun Nov 7 OFF	Mon Nov 8 RA 4:30 18:30	Tue Nov 9 RA 4:30 18:30	Wed Nov 10 RA 4:30 18:30
Thu Nov 11 RA 4:30 18:30	Fri Nov 12 RA 4:30 18:30	Sat Nov 13 OFF	Sun Nov 14 OFF	Mon Nov 15 RA 4:30 18:30	Tue Nov 16 RA 4:30 18:30	Wed Nov 17 RA 4:30 18:30
Thu Nov 18 RA 4:30 18:30	Fri Nov 19 RA 4:30 18:30	Sat Nov 20 OFF	Sun Nov 21 OFF	Mon Nov 22 RA 4:30 18:30	Tue Nov 23 RA 4:30 18:30	Wed Nov 24 RA 4:30 18:30
Thu Nov 25 RA 4:30 18:30	Fri Nov 26 RA 4:30 18:30	Sat Nov 27 OFF				

Step1: Press [here](#) and then select from the schedule the duties you would like to remove.

Step2: Press [here](#) and then select from the schedule the day(s) you would like to be assigned to a new duty. These days can overlap the duty you have chosen to remove.

If you would like to be assigned to a reserve duty(s) or a specific trip, click from the options below. The "specific trip" option will only be available if one day is selected from the schedule.

- Reserve duties, Press [here](#)

- A specific trip, Press [here](#)

To view trip details or crew on flight, click on the trip and then press:

Trip Details in UTC

Trip Details in Local Times

Crew On Flight

I would like to trade this only with:

ID# OR FIRST LETTER OF SURNAME

Find Crew

☐ Evaluate and instantly forward my request to all available Crewmembers

Request

Clear screen selections

Summary of my requests

‘Swap specific days with specific Crew’

Make a request to trade a duty(s) with a specific Crewmember’s corresponding duty(s). A block of days or random days may be selected.

■ Indicates the day(s) selected that you would like to swap.

Example:

Crewmember Franko wishes to trade RA duty on March 1st and RA duty on March 2nd for Crewmember Pop’s PA duty on the 1st and RP duty on the 2nd. Once Pop’s schedule is displayed, Franko clicks on the dates to be traded from her own schedule and presses ‘Request.’

The system will immediately forward the trade to Pop if it is legal at that time. If the trade is not possible, the system will display the reason(s) why the trade cannot be completed.

The screenshot displays the FA Trip Trade System interface. At the top, there are navigation links: Logout, Back, Home, Print, and Help. Below these, a welcome message reads: "Welcome FRANKO, Ed (126P2) SEA CR7 FA". To the right, a dropdown menu for "Available Trade Options:" is set to "Swap specific days with specific crew".

The main section is divided into two parts. On the left, under "My Schedule", a calendar grid shows duties for Franko from Monday, February 28 to Sunday, March 27. Duties are color-coded: RA (blue), PA (orange), and CRP (green). On the right, under "Schedule of: POP, Lolly (987Y6) SEA/FA/CR7", a similar calendar grid shows duties for Pop. This grid includes trip details such as "PA 13:00 18:00" and "PA 13:00 18:00".

At the bottom, there are buttons for "Request", "Clear screen selections", and "Summary of my requests". Above these buttons, a prompt says: "To view trip details or crew on flight, click on the trip and then press:" followed by buttons for "Trip Details in UTC", "Trip Details in Local Times", and "Crew On Flight".

When trading a layover trip, every day of the trip must be selected. This can be done on your schedule by both left clicking and selecting multiple days or by left clicking on the first in a series of duties and then right clicking on the last.

‘Swap a trip/working duty with another specific duty on the same day’

Make a request to trade a duty with another Crewmember on the same date(s) or for an available open trip.

■ Indicates the duty you would like to swap.

Example 1:

Crewmember Brady wishes to trade her trip 5168 starting on March 7th for a specific trip. To process this request, select the duty to be swapped and click on ‘Press here to select a specific trip.’ Marion has chosen for the system to automatically forward the request to all legal Crewmembers.

 Logout
  Back
  Home
  Print
  Help

Welcome **BRADY, Marsha (1234P)** **SEA CRT F7A**

Available Trade Options: **Swap a trip/working duty with another specific duty on the same day**

First, select from schedule the duty you'd like to swap and then:

Press [here](#) to select a specific trip, or

Press [here](#) to be assigned a reserve duty.

Press [here](#) to select an open trip

Mon Feb 28	Tue Mar 1	Wed Mar 2	Thu Mar 3	Fri Mar 4	Sat Mar 5	Sun Mar 6
5119				CPT	CPT	CPT
Mon Mar 7	Tue Mar 8	Wed Mar 9	Thu Mar 10	Fri Mar 11	Sat Mar 12	Sun Mar 13
5144				CPT	CPT	
Mon Mar 14	Tue Mar 15	Wed Mar 16	Thu Mar 17	Fri Mar 18	Sat Mar 19	Sun Mar 20
Mon Mar 21	Tue Mar 22	Wed Mar 23	Thu Mar 24	Fri Mar 25	Sat Mar 26	Sun Mar 27

To view trip details or crew on flight, click on the trip and then press:
 [Trip Details in UTC](#)
[Trip Details in Local Times](#)
[Crew On Flight](#)

I would like to trade this only with: **ID# OR FIRST LETTER OF SURNAME**
[Find Crew](#)

☒ Evaluate and instantly forward my request to all available Crewmembers

[Request](#)
[Clear screen selections](#)
[Summary of my requests](#)

Because the trip Brady would like to trade is a four-day trip, she must select another four-day trip from the list. After the new trip has been selected and Brady clicks 'Request', the trade request will be forwarded to the crewmembers assigned to the selected trip & await approval or denial from them.

[http://amsqa.alkask.com](#)
[e-Crew](#)
[Microsoft Internet Explorer provided by Alaska Angoup](#)

Trips in the period 03/07/2011 - 03/07/2011

FLIGHT	CLASS	FROM/THRU	TIME	THRU/THRU	TIME	STATUS
4200	4	Mon07Mar	7:43	Thurs08Mar	7:43	BLI (15:40) SEA-PDX
4231	4	Mon07Mar	11:20	Thurs08Mar	21:54	PDX-SJC (13:10) ... (12:03) PDX
4263	4	Mon07Mar	13:45	Thurs08Mar	19:59	PDX-SNF (13:07) ... (10:35) PDX
4264	4	Mon07Mar	13:45	Thurs08Mar	18:54	PDX-PDX (12:03) ... (17:57) PDX
4266	4	Mon07Mar	14:25	Thurs08Mar	8:59	PDX-BOI (12:55) ... (10:06) PDX
4314	4	Mon07Mar	15:30	Thurs08Mar	9:29	PDX-SEA-OGG-SEA-MFR (15:28) SEA-EUG-SEA-RNO (13:07) SEA-YEG-SEA-ALU (9:00) SEA-PDX
5004	4	Mon07Mar	7:20	Thurs08Mar	10:46	SEA-SUN-LAX (19:42) ACV (17:25) RNO-LAX-MNH-SJC-PDX-BOI (12:14) SEA-OGG-SEA
5120	4	Mon07Mar	12:45	Thurs08Mar	15:46	SEA-YVR (12:00) ... (20:42) SEA
5168	4	Mon07Mar	16:30	Thurs08Mar	7:28	SEA-TYJ-SEA-BLI (13:33) SEA-TYV-SEA-PDX-MFR (10:41) PDX-BOI-SEA-TLV (12:10) SEA
5202	4	Mon07Mar	17:30	Thurs08Mar	7:36	SEA-PSC-SEA-PCA (14:17) SEA-MSP-SEA-OGG (9:40) PDX-SFO-PDX-MFR (11:56) SEA
5234	4	Mon07Mar	21:50	Thurs08Mar	18:51	SEA-TLV (16:10) SEA-RNO (12:01) LAX-LAP-LAX (11:40) SJC-LAX-SUN-SEA
5252	4	Mon07Mar	21:55	Thurs08Mar	16:10	SEA-EAT (17:00) SEA-OGG-SEA-PSC (9:01) SEA-TYJ-SEA-TYC (12:22) SEA-SUN-LAX-SEA
5271	4	Mon07Mar	22:00	Thurs08Mar	19:56	SEA-TYJ (14:55) ... (10:41) SEA
7010	1	Mon07Mar	5:30	Mon07Mar	12:38	PDX-SEA-FAT-PDX
7015	1	Mon07Mar	11:30	Mon07Mar	20:57	PDX-SEA-SBA-SEA-PDX
7019	1	Mon07Mar	12:40	Mon07Mar	23:57	PDX-SEA-LGB-SEA-PDX
7028	2	Mon07Mar	4:30	Tue08Mar	20:57	PDX-SEA-LGB-SEA (21:57) SBA-SEA-PDX
7067	2	Mon07Mar	15:20	Tue08Mar	12:38	PDX-FAT-SEA (10:32) FAT-PDX
7079	2	Mon07Mar	17:50	Tue08Mar	10:21	PDX-SUP (10:10) PDX
7151	4	Mon07Mar	14:20	Thurs08Mar	19:26	PDX-ONT-PDX-SNF (30:45) PDX-SEA-OKA-SEA (16:25) FAT-PDX-SUP-PDX

[Select](#)
[Close](#)
[Trip Details in UTC](#)
[Trip Details in Local Times](#)
[Crew On Flight](#)

Example 2:

Crewmember Lawrence wishes to trade trip 190 starting on May 17th for another two-day open trip. First she selects trip 190 from her roster and then 'Press here to select an open trip' to display a list of open trips in the FA position departing from any base.

The screenshot shows the e-Crew system interface in a Windows Internet Explorer browser window. The address bar shows <http://127.0.0.1/> - e-Crew - Windows Internet Explorer. The page title is "Welcome LAWRENCE, HEIDI (2560) JFK 757 FA". The "Available Trade Options" dropdown menu is set to "Swap a trip/working duty with another specific duty on the same day".

The main content area displays a calendar view of trips. The calendar shows dates from Thursday, March 15 to Tuesday, May 1. Trips are listed in a grid format. Trip 190 is highlighted in red on Saturday, March 17. To the right of the calendar, there are instructions: "First, select from schedule the duty you'd like to swap and then: Press [here](#) to select a specific trip, or Press [here](#) to be assigned a reserve duty. Press [here](#) to select an open trip".

Below the calendar, there are buttons for "Trip Details in UTC", "Trip Details in Local Times", and "Crew On Flight". A text field "I would like to trade this only with: ID# OR FIRST LETTER OF SURNAME" is followed by a "Find Crew" button. There is also a checkbox "Evaluate and instantly forward my request to all available Crewmembers". At the bottom, there are buttons for "Request", "Clear screen selections", and "Summary of my requests".

Since the trip Lawrence would like to trade is a two-day trip, she must select another two-day trip from the list. After the new open trip has been selected and Lawrence clicks 'Request,' the trade will be *immediately* processed if it is legal.

The screenshot shows the "Open flights" window in the e-Crew system. It has a "Select Trip" button at the top. Below it is a table of available flights:

Trip No	Dur	Depart	Return	Routing	Required Position
117	3	Sat17Mar 23:55	Mon19Mar 16:20	JFK-LGW-MAN-JFK	-1 FA
190	2	Sat17Mar 20:00	Sun18Mar 0:15	JFK-YUL-JFK	-5 FA
115	2	Sat17Mar 16:40	Sun18Mar 0:35	JFK-DFW-JFK	-1 FA

‘Giveaway a trip/working duty with nothing in return’

Make a request to give-away a duty to another Crewmember and receive nothing in return.

■ Indicates the duty you would like to giveaway.

Example:

Crewmember O'Donovan would like to give-away trip 105 on March 26th. Once 'Request' is selected, trip 105 will appear on the 'Open Flight Bidding' screen of Trip Trades, highlighted in pink. Requests directed to a specific Crewmember will be forwarded to that Crewmember and will not appear in 'Open Flight Bidding.'

http://10.0.0.174/ - e-Crew - Windows Internet Explorer

Logout Back Home Print Help

Welcome O'DONOVAN, CATHERINE (2641) JFK 757 FA Available Trade Options: Giveaway a trip/working duty with nothing in return

Click on the trip/working duty you wish to give away

Thu Mar 15	Fri Mar 16	Sat Mar 17	Sun Mar 18	Mon Mar 19	Tue Mar 20	Wed Mar 21
WNO 1800-2100	OFF	OFF	OFF	WNO 1800-2100	WNO 1800-2100	WNO 1800-2100
Thu Mar 22	Fri Mar 23	Sat Mar 24	Sun Mar 25	Mon Mar 26	Tue Mar 27	Wed Mar 28
WNO 1800-2100	WNO 1800-2100	OFF	OFF	105	117	==>
Thu Mar 29	Fri Mar 30	Sat Mar 31	Sun Apr 1	Mon Apr 2	Tue Apr 3	Wed Apr 4
==>	OFF	OFF	105	105	105	105
Thu Apr 5	Fri Apr 6	Sat Apr 7	Sun Apr 8	Mon Apr 9	Tue Apr 10	Wed Apr 11
105	OFF	OFF	OFF	117	==>	==>
Thu Apr 12	Fri Apr 13	Sat Apr 14	Sun Apr 15	Mon Apr 16	Tue Apr 17	Wed Apr 18
117	==>	==>	OFF	OFF	OFF	WNO 1800-2100
Thu Apr 19	Fri Apr 20	Sat Apr 21	Sun Apr 22	Mon Apr 23	Tue Apr 24	Wed Apr 25
WNO 1800-2100	WNO 1800-2100	WNO 1800-2100	WNO 1800-2100	WNO 1800-2100	OFF	OFF
Thu Apr 26	Fri Apr 27	Sat Apr 28	Sun Apr 29	Mon Apr 30		
OFF	117	==>	==>	117		

To view trip details or crew on flight, click on the trip and then press: Trip Details in UTC Trip Details in Local Times Crew On Flight

I would like to trade this only with: ID# OR FIRST LETTER OF SURNAME Find Crew

Request Clear screen selections Summary of my requests

Page Completed

If another Crewmember accepts trip 105 from Open Flight Bidding, the trip will be removed from O'Donovan's schedule and be replaced by an 'N'. If trip 105 is not picked-up, it will remain on O'Donovan's schedule.

Mon Mar 26	Tue Mar 27	Wed Mar 28	Thu Mar 29	Fri Mar 30	Sat Mar 31	Sun Apr 1	Mon Apr 2	Tue Apr 3	Wed Apr 4	Thu Apr 5	Fri Apr 6	Sat Apr 7	Sun Apr 8
N	105	117	==>	==>	OFF	OFF	OFF	105	105	115	==>	115	==>

Further information on the ‘Open Flight Bidding’ option can be found later in this document.

The **‘Summary Of My Requests’** option provides details of pending requests as well as a history of finalized or denied trades. In the event that a request is not finalized, the request will be removed from the list at midnight on the date of the earliest duty being traded.

http://127.0.0.1/ - e-Crew - Windows Internet Explorer

Logout Back Home Print Help

Summary of my requests

LAWRENCE, HEIDI (2560) JFK 757 FA

My Request(s)

Drop HRSV on 03/26 for day(s) off, and take duty(ies) on my day(s) off on 03/25

Swap my HRSV on 03/27 for any duty(ies) finishing by 23:59 on 03/27

Crew Name **Finalized on**

CAMPILLA, KAREN (2830) 03/15/2001

CAMPBELL, RACHEL (2554) 03/15/2001

My Schedule:

Schedule of other crew: CAMPILLA, KAREN

[Contact details](#)

A drop down menu appears when a request is forwarded to more than one Crewmember.

Trip Details in UTC Trip Details in Local Times Crew On Flight Re-evaluate Request Accept and Finalize Trade Delete Selected Request

Page Completed

Below is a list of functions available within the ‘Summary Of My Requests’ screen. For duty or crew related information, click on a duty within one of the schedules.

Contact Details: View contact details of the other Crewmember. The parameters set by that Crewmember will determine whether or not you are able view their details.

Re-evaluate Request: Re-evaluate a pending request for other possible trade options.

Accept and Finalize Trade: This allows you to accept and finalize any trade requests.

Delete Selected Request: Deletes the pending trade request currently selected.

VIEW REQUESTS DIRECTED TO ME
(2 received)

http://127.0.0.1/ - e-Crew - Windows Internet Explorer

Logout Back Home Print Help

Requests by other crew which I could fulfill *JOYCE, RACHEL (2648) JFK 757 FA*

I would have to: **Request made by:**

Swap my 130 on 03/19, with crewmember(s) HRSV on 03/19 **O'DONOVAN, CATHERINE(2641)**

Swap my schedule on 03/26, 03/27 with KING, BARBARA(2643) **KING, BARBARA(2643)**

My Schedule:

Thu Mar 15	Fri Mar 16	Sat Mar 17	Sun Mar 18	Mon Mar 19	Tue Mar 20	Wed Mar 21
==>	==>	OFF	OFF	130	==>	130
Thu Mar 22	Fri Mar 23	Sat Mar 24	Sun Mar 25	Mon Mar 26	Tue Mar 27	Wed Mar 28
==>	130	OFF	OFF	130	==>	130
Thu Mar 29	Fri Mar 30	Sat Mar 31	Sun Apr 1	Mon Apr 2	Tue Apr 3	Wed Apr 4
==>	130	130	OFF	OFF	105	105
Thu Apr 5	Fri Apr 6	Sat Apr 7	Sun Apr 8	Mon Apr 9	Tue Apr 10	Wed Apr 11
105	105	105	OFF	OFF	OFF	190
Thu Apr 12	Fri Apr 13	Sat Apr 14	Sun Apr 15	Mon Apr 16	Tue Apr 17	Wed Apr 18
==>	105	105	105	OFF	OFF	OFF
Thu Apr 19	Fri Apr 20	Sat Apr 21	Sun Apr 22	Mon Apr 23	Tue Apr 24	Wed Apr 25
115	==>	115	==>	115	==>	OFF
Thu Apr 26	Fri Apr 27	Sat Apr 28	Sun Apr 29	Mon Apr 30		
OFF	OFF	130	130	130	130	130

Schedule of other crew: O'DONOVAN, CATHERINE [Contact details](#)

Thu Mar 15	Fri Mar 16	Sat Mar 17	Sun Mar 18	Mon Mar 19	Tue Mar 20	Wed Mar 21
130	130	OFF	OFF	130	130	130
Thu Mar 22	Fri Mar 23	Sat Mar 24	Sun Mar 25	Mon Mar 26	Tue Mar 27	Wed Mar 28
130	130	OFF	OFF	105	115	==>
Thu Mar 29	Fri Mar 30	Sat Mar 31	Sun Apr 1	Mon Apr 2	Tue Apr 3	Wed Apr 4
105	105	OFF	105	105	105	105
Thu Apr 5	Fri Apr 6	Sat Apr 7	Sun Apr 8	Mon Apr 9	Tue Apr 10	Wed Apr 11
105	OFF	OFF	117	==>	==>	117
Thu Apr 12	Fri Apr 13	Sat Apr 14	Sun Apr 15	Mon Apr 16	Tue Apr 17	Wed Apr 18
==>	==>	OFF	OFF	OFF	130	130
Thu Apr 19	Fri Apr 20	Sat Apr 21	Sun Apr 22	Mon Apr 23	Tue Apr 24	Wed Apr 25
130	130	130	130	130	130	117
Thu Apr 26	Fri Apr 27	Sat Apr 28	Sun Apr 29	Mon Apr 30		
==>	==>	105	105	OFF		

Choose to 'Accept' or 'Deny' the trade request.

[Trip Details in UTC](#)
[Trip Details in Local Times](#)
[Crew On Flight](#)
[Accept and Finalize Trade](#)
[Deny Request](#)

Page Completed

CREW ACCESS TO AIMS - Microsoft Internet Explorer

CREW ACCESS TO PERSONAL & FLIGHT INFORMATION

Trip Trades requests directed to me

This trade is no longer legal

[Back](#)

Personal Settings

Within the **‘Personal Settings’** Crewmembers may specify whether or not they wish to receive trade requests from other Crewmembers, if other Crewmembers are allowed to view their schedule and/or contact details and if they wish to receive an email when a trade is finalized.

In order to activate all trip trade functionality and participate in the trading process, Crew must agree to the statement indicated in the **‘Legal Notice’** section by ticking the applicable box.

To activate any of these options, tick the box next to the desired setting and then press **‘Update Preference.’**

Personal Settings

To activate any of the following options, click the relevant check-box and select Update Preference

Contact Details:

☐ I do not want other crew to have access to any of my contact details.

☒ I do not want other crew to have access to my Phone/Fax numbers.

☐ I do not want other crew to have access to my email address.

My Schedule Preferences:

☐ I do not want to be bothered by other crew, unless I have asked for a specific trade myself and there is a possible trade match.

☐ I do not want other crew to view my schedule.

☐ I do not want other crew to view my schedule unless I send them a request.

Email Notification:

☒ I wish to be notified by email when a swap with another Crewmember is finalized.

Legal Notice:

☒ The management of the personal settings below is the responsibility of the individual flight attendant. If an employee grants permission to other viewers/users, Horizon Air/Alaska Air Group is not responsible for subsequent and possibly uncontrolled dissemination of the data/information.

[Update Preference](#)

If the email option is activated, an email will be sent to the Crewmember who requested the trade once the trade is finalized. The email will be sent to the address entered in the **‘View / Change Personal Information’** option of e-Crew.

Logout Back Home Print Help

Personal information for: **MOUSE Minnie (44321)** You can make changes only to the active fields

Address: _____ Mailing Address: _____

City/Area: _____ City/Area: _____

State/Province: _____ State/Province: _____

ZIP/Area Code: _____ ZIP/Area Code: _____

Cell: _____ Tel: _____ Tel: _____

e-Crew Password: _____ Email: **minnieM@horizonair.com**

Trip Swap - Message (Plain Text)

File Edit View Insert Format Tools Actions Help Adobe PDF

Reply Reply to All Forward

From: Horizon Air

To: **minnieM@horizonair.com**

Cc:

Subject: Trip Swap

Your requested swap with crew member **DUCK Donald (ID 52102)** has been completed.

Open Flight Bidding

The Open Flight Bidding option provides several functionalities. From this screen, Crew may trade with or pick-up from open time or duties advertised as a give-away request. Crew may also drop a trip or working duty (reserve) to the company.

Duties are assigned to the first Crewmember who may legally accept the duty ('first come first serve' basis). The trade will be finalized automatically when the 'Accept trip' button is pressed.

The 'Open Position' column displays how many positions are currently un-crewed. For example below, trip 5048 on the 4th of March is missing 1 FA.

Crew may view and trade for trips available in another Crew base. All duties within the same Crew base as the requesting Crewmember will appear on the list first followed by duties from other bases. A red line will separate each base.

Logout

Back

Home

Print

Help

Winter, Storm (1234) SEA CR7 FA

Open Flights

Tue Mar 1

Wed Mar 2

Thu Mar 3

Fri Mar 4

Sat Mar 5

Sun Mar 6

Mon Mar 7

Tue Mar 8

Wed Mar 9

Thu Mar 10

Fri Mar 11

Sat Mar 12

Sun Mar 13

Mon Mar 14

Tue Mar 15

Wed Mar 16

Thu Mar 17

Fri Mar 18

Sat Mar 19

Sun Mar 20

UB

UB

UB

OFF

OFF

OFF

OFF

RCR1

OFF

OFF

OFF

Trip No

Dur

Report

Release

Routing

Open Position

Credit Hours

☐

50483Fri04Mar 17:30Sun06Mar 18:40SEA-PSC-SEA-RDM-SEA-PSC-SEA-YYJ-SEA-BIL-SEA-YQM-SEA-1 FA12:18

☐

50774Fri04Mar 7:20Mon07Mar 20:32SEA-SUN-LAX-SJC-LAX-LAP-LAX-LTO-LAX-MFR-PDX-SEA-1 FA21:18

☐

50914Sat05Mar 8:50Tue08Mar 8:13SEA-EAT-SEA-BZN-SEA-PDX-SFO-PDX-MFR-SEA-PUV-LWS-SEA-PUV-LWS-SEA-1 FA17:51

☐

50253Sun06Mar 11:45Tue08Mar 10:21SEA-BOI-SMF-SJC-BOI-PDX-SEA-PDX-RDM-SEA-PSC-SEA-1 FA11:39

☐

51024Sun06Mar 10:10Wed09Mar 7:36SEA-YYJ-SEA-EUG-SEA-PDX-STS-LAS-STS-LAX-STS-SEA-MFR-SEA-1 FA17:22

☐

51444Sun06Mar 16:00Wed09Mar 18:55SEA-EGG-SEA-YYC-SEA-RNO-LAX-SUN-SEA-EGG-SEA-YQM-SEA-BOI-SEA-1 FA18:44

☐

50403Sun06Mar 16:30Tue08Mar 8:05SEA-YYJ-SEA-HSO-SEA-YEG-SEA-ALW-SEA-1 FA09:54

☐

22993Sun06Mar 16:30Tue08Mar 10:22SEA-EUG-SEA-EGG-SEA-ALW-SEA-EGG-PDX-RDM-PDX-SEA-1 FA10:27

☐

52794Thu10Mar 22:05Sun13Mar 16:06SEA-BLI-SEA-EGG-PDX-EGG-PDX-YVR-SEA-STS-LAX-STS-SEA-PSC-SEA-1 FA16:15

☐

52394Thu10Mar 21:50Sun13Mar 18:51SEA-YLV-SEA-RNO-LAX-LTO-LAX-SJC-LAX-SUN-SEA-2 FA17:00

☐

52384Thu10Mar 21:50Sun13Mar 15:07SEA-EUG-PDX-EGG-SEA-BLI-SEA-EGG-PDX-SEA-LAX-RNO-LAX-SEA-2 FA16:04

Number of required positions available is indicated for each 'Open' Trip.

Tick here ☐ to activate the "Drop Trip" option and receive nothing in return. Then select the trip you wish to drop from your roster and press Submit Request

Submit Request

Trip Details in UTC

Trip Details in Local Times

Crew On Flight

Summary of my requests

Accept Trip

Duties Advertised as Giveaway Requests

When a Crewmember advertises a duty as a giveaway request through the “Giveaway a trip/working duty with nothing in return” option of ‘Trip Trade Requests,’ the duty will appear at the bottom of the list following the open trips. These types of duties are easily distinguished by the pink background color; the ‘Open Position’ column will appear blank.

In the example below the duties outlined in red are available to pick-up from other Crewmembers.

These duties are available to pick-up from another Crewmember. The Required Position column will be blank.

<input type="checkbox"/>	5280	3	Fri26Nov 20:30	Sun28Nov 21:20	SEA-YYJ-SEA-YYJ-SEA-YYJ-SEA-BIL-SEA-BOI-SEA	-2 FA	12:28
<input type="checkbox"/>	4253	4	Wed27Oct 14:45	Sat30Oct 22:14	PDX-RDM-SEA-BOI-SEA-RDM-PDX-RDM-SEA-BOI-SEA-PSC-SEA-PDX-SEA-EAT-SEA-PSC-SEA-YYJ-SEA-PDX		20:12
<input type="checkbox"/>	4354	4	Wed17Nov 17:50	Sat20Nov 10:44	PDX-LAX-RNO-SEA-GTF-HLN-SEA-PSC-SEA-RNO-SEA-PDX		16:32
<input type="checkbox"/>	5071	4	Sun21Nov 13:10	Wed24Nov 13:23	SEA-ALW-SEA-YKM-SEA-RNO-SEA-PDX-EUG-SEA-GEG-SEA-FCA-SEA-YYJ-SEA-YLW-SEA		18:48
<input type="checkbox"/>	5081	4	Fri26Nov 13:25	Mon29Nov 13:22	SEA-STS-LAX-RDD-ACV-RDD-LAX-RDD-ACV-RDD-LAX-RNO-SEA		18:41

Tick here ☒ to activate the "Drop Trip" option and receive nothing in return. Then select the trip you wish to drop from your roster and press Submit Request

[Submit Request](#) [Trip Details in UTC](#) [Trip Details in Local Times](#) [Crew On Flight](#) [Summary of my requests](#) [Accept Trip](#)

Page Completed

Trips Posted for Premium Pay

Trips available for extra pay are distinguished by the green background color.

[Logout](#) [Back](#) [Home](#) [Print](#) [Help](#)

BRADY, Cindy (123R8) PDX CR7 FA

Open Flights

	Sun Nov 14	Mon Nov 15	Tue Nov 16	Wed Nov 17	Thu Nov 18	Fri Nov 19	Sat Nov 20	Sun Nov 21	Mon Nov 22	Tue Nov 23	Wed Nov 24	Thu Nov 25	Fri Nov 26	Sat Nov 27
3	2083		OFF	4354				OFF	OFF	4080		OFF	OFF	OFF

	Trip No	Dur	Depart	Return	Routing	Open Position	Credit Hours
<input type="checkbox"/>	7060	2	Sun24Oct 5:55	Mon25Oct 8:54	PDX-SFO-PDX-SFO-PDX	-1 FA	06:45
<input type="checkbox"/>	4278	4	Mon25Oct 14:25	Thu28Oct 23:59	PDX-BOI-SEA-FUN-LWS-SEA-FUN-LWS-BOI-LWS-FUN-SEA-YKM-SEA-BIN-SEA-RDM-PDX-SEA-PDX	-1 FA	20:24
<input type="checkbox"/>	2108	3	Tue26Oct 13:40	Thu28Oct 13:19	PDX-SEA-PSC-SEA-PDX-MFR-LAX-SEA-PDX	-1 FA	11:55
<input type="checkbox"/>	4203	4	Tue26Oct 11:30	Fri29Oct 23:59	PDX-SEA-GEG-SJC-SMF-GEG-SEA-EUG-SEA-MSO-SEA-PDX-GEG-PDX-YVR-SEA-BLI-SEA-YVR-SEA-PDX	-2 FA	21:07
<input type="checkbox"/>	7116	2	Tue26Oct 13:15	Wed27Oct 22:19	PDX-BUR-PDX-BOI-PDX-SFO-PDX	-1 FA	09:36
<input type="checkbox"/>	2271	3	Tue26Oct 16:30	Thu28Oct 7:21	PDX-SEA-GEG-SEA-PSC-SEA-PDX	-1 FA	09:44

How to Pick-Up an Open Trip or a Give-Away Request

This function allows Crewmembers to trade days off for either an open trip or a trip advertised as a give-away.

To submit such a request, first tick the box next to the desired duty (background color will turn grey) and then press **'Accept Trip'** button.

In the example below, the Crewmember wishes to replace assigned days off from the 26th to the 29th of October with open trip 4201. As long as the Crewmember can legally operate trip 4201, when the 'Accept Trip' button is pressed the trip will instantly be assigned.

The screenshot displays the FA Trip Trade System interface. At the top, there are navigation links: Logout, Back, Home, Print, and Help. Below these, the user's name and title are shown: WOOD, Tiger (13518) PDX CR7 FA. The main section is titled "Open Flights" and shows a calendar view for the month of October. The calendar highlights the days from Sun Oct 24 to Sun Nov 6. The days from Tue Oct 26 to Fri Oct 29 are marked as "OFF".

Below the calendar, there is a table of open flights. The table has columns for Trip No, Dur, Depart, Return, Routing, Open Position, and Credit Hours. The flight 4201 is highlighted with a red box, and a yellow box with the number "1" points to its checkbox, which is checked.

Trip No	Dur	Depart	Return	Routing	Open Position	Credit Hours
<input type="checkbox"/> 4278	4	Mon25Oct 14:25	Thu28Oct 23:59	PDX-BOI-SEA-FUN-LWS-SEA-FUN-LWS-BOI-LWS-FUN-SEA-YKM-SEA-BZN-SEA-RDM-PDX-SEA-PDX	-1 FA	20:24
<input type="checkbox"/> 2590	4	Mon25Oct 9:00	Mon25Oct 14:39	PDX-OAK-PDX	-1 FA	04:00
<input type="checkbox"/> 4203	4	Tue26Oct 11:30	Fri29Oct 23:59	PDX-SEA-GEG-SJC-SMF-GEG-SEA-EUG-SEA-MSO-SEA-PDX-GEG-PDX-YVR-SEA-BLI-SEA-YVR-SEA-PDX	-1 FA	21:07
<input checked="" type="checkbox"/> 4201	4	Tue26Oct 11:30	Fri29Oct 9:59	PDX-SJC-BOI-SJC-SMF-BOI-SEA-EAT-SEA-YVR-SEA-MSO-SEA-PDX	-1 FA	17:37
<input type="checkbox"/> 4088	4	Wed27Oct 6:30	Sat30Oct 9:59	PDX-SEA-FUN-LWS-SEA-FUN-LWS-BOI-LWS-FUN-SEA-FUN-LWS-SEA-FUN-LWS-FUN-SEA-FUN-LWS-SEA-PDX	-1 FA	18:52
<input type="checkbox"/> 7003	3	Wed27Oct 4:30	Fri29Oct 18:27	PDX-SEA-PDX-SEA-YEG-SEA-FAT-PDX-SFO-PDX-SJC-PDX-SEA-PDX	-1 FA	17:07
<input type="checkbox"/> 4279	4	Wed27Oct 14:25	Sat30Oct 20:06	PDX-BOI-SEA-FCA-SEA-GEG-SEA-YVC-SEA-GEG-PDX-STS-LAS-STS-PDX	-1 FA	19:28
<input type="checkbox"/> 4115	4	Wed27Oct 8:50	Sat30Oct 14:00	PDX-SMF-PDX-EUG-SEA-PDX-SEA-GEG-SEA-GEG-SEA-YVC-SEA-BOI-PDX-RDM-PDX	-1 FA	19:18
<input type="checkbox"/> 4011	4	Wed03Nov 5:05	Sat06Nov 16:59	PDX-SEA-BOI-SEA-PSC-SEA-EAT-SEA-GEG-SEA-BZN-SEA-PDX-EUG-PDX-SEA-BOI-SEA-PDX	-1 FA	20:58

Below the table, there is a text box that says: "Tick here ☐ to activate the 'Drop Trip' option and receive nothing in return. Then select the trip you wish to drop from your roster". To the right of this text box is a yellow box with the number "2" pointing to the "Submit Request" button.

At the bottom, there is a row of buttons: Submit Request, Trip Details in UTC, Trip Details in Local Times, Crew On Flight, Summary of my requests, and Accept Trip. The Accept Trip button is highlighted with a red box.

How to Trade a Trip for an Open Trip or a Give-Away Request

Crew may request to trade a trip assigned to their roster with an open trip advertised as a give-away. The trade may involve duties of different durations and/or different dates.

To process this request, the Crewmember would click on the first day of the trip they wish to drop, place a tick in the box next to the trip to be picked-up and then press **'Accept Trip.'**

In the example below, the Crewmember wishes to trade their 4 day trip starting on the 3rd of November and in return pick-up an open trip beginning on the 27th of October. As long as all legalities and company rules are met, when the 'Accept Trip' button is pressed trip 4351 will instantly be dropped from the schedule and trip 4115 assigned.

The screenshot displays the FA Trip Trade System interface. At the top, there are navigation links: Logout, Back, Home, Print, and Help. Below these, the user's name 'LEE, Sara (123LB)' and the current date 'PDX CR 7 FA' are shown. The main section is titled 'Open Flights' and features a calendar view. A red box labeled '1' highlights the date 'Wed Nov 3' with the trip number '4351' below it. Below the calendar is a table of trips. A red box labeled '2' highlights the row for trip 4115, which is selected with a checkmark. The table has columns for Trip No, Dur, Depart, Return, Routing, Open Position, and Credit Hours. At the bottom, there is a text instruction: 'Tick here ☐ to activate the "Drop Trip" option and receive nothing in return. Then select the trip you wish to drop from your roster'. Below this instruction are several buttons: Submit Request, Trip Details in UTC, Trip Details in Local Times, Crew On Flight, Summary of my requests, and Accept Trip. A red box labeled '3' highlights the 'Accept Trip' button.

Trip No	Dur	Depart	Return	Routing	Open Position	Credit Hours
<input type="checkbox"/> 4278	4	Mon25Oct 14:25	Thu28Oct 23:59	PDX-BOI-SEA-FUN-LWS-SEA-FUN-LWS-BOI-LWS-PUN-SEA-YKM-SEA-BZN-SEA-RDM-PDX-SEA-PDX	-1 FA	20:24
<input type="checkbox"/> 2590	1	Mon25Oct 9:00	Mon25Oct 14:39	PDX-OAK-PDX	-1 FA	04:00
<input type="checkbox"/> 4203	4	Tue26Oct 11:30	Fri29Oct 23:59	PDX-SEA-GEG-SJC-SMF-GEG-SEA-EUG-SEA-MSO-SEA-PDX-GEG-PDX-YVR-SEA-BLI-SEA-YVR-SEA-PDX	-1 FA	21:07
<input type="checkbox"/> 4201	4	Tue26Oct 11:30	Fri29Oct 9:59	PDX-SJC-BOI-SJC-SMF-BOI-SEA-EAT-SEA-YVR-SEA-MSO-SEA-PDX	-1 FA	17:37
<input type="checkbox"/> 4088	4	Wed27Oct 6:30	Sat30Oct 9:59	PDX-SEA-FUN-LWS-SEA-FUN-LWS-BOI-LWS-PUN-SEA-FUN-LWS-SEA-PUN-LWS-PUN-SEA-PDX	-1 FA	18:52
<input type="checkbox"/> 7003	4	Wed27Oct 4:30	Fri29Oct 18:27	PDX-SEA-PDX-SEA-YEG-SEA-FAT-PDX-SFO-PDX-SJC-PDX-SEA-PDX	-1 FA	17:07
<input type="checkbox"/> 4278	4	Wed27Oct 14:25	Sat30Oct 20:06	PDX-BOI-SEA-FCA-SEA-GEG-SEA-YVC-SEA-GEG-PDX-STS-LAS-STS-PDX	-1 FA	19:28
<input checked="" type="checkbox"/> 4115	4	Wed27Oct 8:50	Sat30Oct 14:00	PDX-SMF-PDX-EUG-SEA-PDX-SEA-GEG-SEA-GEG-SEA-YVC-SEA-BOI-PDX-RDM-PDX	-1 FA	19:18
<input type="checkbox"/> 4011	4	Wed03Nov 5:05	Sat06Nov 16:59	PDX-SEA-BOI-SEA-PSC-SEA-EAT-SEA-GEG-SEA-BZN-SEA-PDX-EUG-PDX-SEA-BOI-SEA-PDX	-1 FA	20:58

Tick here ☐ to activate the "Drop Trip" option and receive nothing in return. Then select the trip you wish to drop from your roster

Submit Request Trip Details in UTC Trip Details in Local Times Crew On Flight Summary of my requests **Accept Trip**

How to Drop a Duty to the Company

Crew may request to drop a trip or working duty without receiving another trip or working duty in return.

To process this request, the Crewmember selects the first day of the duty to be dropped and then ticks the box next to **'Tick here to activate the Drop Trip option...'** By ticking this box, the **'Submit Request'** option will become activated. Press this button to finish the submit process.

In the example below, the Crewmember wishes to drop trip 4201 starting on the 26th of October. After selecting the applicable tick box and 'Submit Request' button, if all company rules are met the trip will instantly be removed from the Crewmembers schedule.

The screenshot displays the FA Trip Trade System interface. At the top, there are navigation links: Logout, Back, Home, Print, and Help. Below this, the user's name and role are shown: BILL, Mister (ON052) PDX CR7 FA. The main section is titled "Open Flights" and shows a calendar view of flights. A red box labeled "1" highlights the flight 4201 on Tuesday, October 26. Below the calendar, there is a table of flights with columns: Trip No, Dur, Depart, Return, Routing, Open Position, and Credit Hours. A red box labeled "2" highlights the checkbox next to trip 4201. Below the table, there is a text box with the instruction: "Tick here ☒ to activate the 'Drop Trip' option and receive nothing in return. Then select the trip you wish to drop from your roster and press Submit Request". A red box labeled "3" highlights the "Submit Request" button. Other buttons include "Trip Details in UTC", "Trip Details in Local Times", "Crew On Flight", "Summary of my requests", and "Accept Trip".

Trip No	Dur	Depart	Return	Routing	Open Position	Credit Hours
<input type="checkbox"/> 4278	4	Mon25Oct 14:25	Thu28Oct 23:59	PDX-BOI-SEA-FUN-LWS-SEA-FUN-LWS-BOI-LWS-FUN-SEA-YKM-SEA-BZN-SEA-RDM-PDX-SEA-PDX	-1 FA	20:24
<input type="checkbox"/> 2590	1	Mon25Oct 9:00	Mon25Oct 14:39	PDX-OAK-PDX	-1 FA	04:00
<input type="checkbox"/> 4203	4	Tue26Oct 11:30	Fri29Oct 23:59	PDX-SEA-GEG-SJC-SMF-GEG-SEA-EUG-SEA-MSO-SEA-PDX-GEG-PDX-YVR-SEA-BLI-SEA-YVR-SEA-PDX	-1 FA	21:07
<input type="checkbox"/> 4088	4	Wed27Oct 6:30	Sat30Oct 9:59	PDX-SEA-FUN-LWS-SEA-FUN-LWS-BOI-LWS-FUN-SEA-FUN-LWS-SEA-FUN-LWS-SEA-FUN-LWS-SEA-PDX	-1 FA	18:52
<input type="checkbox"/> 7003	3	Wed27Oct 4:30	Fri29Oct 18:27	PDX-SEA-PDX-SEA-YEG-SEA-FAT-PDX-SFO-PDX-SJC-PDX-SEA-PDX	-1 FA	17:07
<input type="checkbox"/> 4279	4	Wed27Oct 14:25	Sat30Oct 20:06	PDX-BOI-SEA-FCA-SEA-GEG-SEA-YYC-SEA-GEG-PDX-STS-LAS-STS-PDX	-1 FA	19:28
<input type="checkbox"/> 4115	4	Wed27Oct 8:50	Sat30Oct 14:00	PDX-SMF-PDX-EUG-SEA-PDX-SEA-GEG-SEA-GEG-SEA-YYC-SEA-BOI-PDX-RDM-PDX	-1 FA	19:18
<input type="checkbox"/> 4011	4	Wed03Nov 5:05	Sat06Nov 16:59	PDX-SEA-BOI-SEA-PSC-SEA-EAT-SEA-GEG-SEA-BZN-SEA-PDX-EUG-PDX-SEA-BOI-SEA-PDX	-1 FA	20:58
<input type="checkbox"/> 4297	3	Fri14Nov 14:30	Sun14Nov 21:39	PDX-SEA-PDX-SEA-PDX-SEA-BLI-SEA-YYJ-SEA-YYJ-SEA-GEG-PDX-OAK-PDX	-1 FA	13:49

Tick here ☒ to activate the "Drop Trip" option and receive nothing in return. Then select the trip you wish to drop from your roster and press Submit Request

Submit Request Trip Details in UTC Trip Details in Local Times Crew On Flight Summary of my requests Accept Trip

CDO's must be treated as individual whole trips.

The screenshot shows a vertical menu titled "Trip Trades" in bold black text. The menu contains six yellow buttons with blue text: "Request a Trip Trade", "Summary of my requests", "View Requests directed to me" (with "None so far" in red text below it), "Personal Settings", "Open Flight Bidding", and "Request a Split Trip". A large red arrow points from the left towards the "Request a Trip Trade" button.

Blocks of CDO's may be traded with another FA in one transaction only if the trade is on the same days.

Logout
 Back
 Home
 Print
 Help

Welcome **BENTLEY, Dirk (Q4008)** **PDX CR7 FA**

Available Trade Options: **Swap specific days with specific crew**

Make sure all days are highlighted.

My Schedule

Wed Sep 21	Thu Sep 22	Fri Sep 23	Sat Sep 24	Sun Sep 25	Mon Sep 26	Tue Sep 27
==>	OFF	OFF	OFF	6139	==>	==>
Wed Sep 28	Thu Sep 29	Fri Sep 30	Sat Oct 1	Sun Oct 2	Mon Oct 3	Tue Oct 4
==>	OFF	OFF	OFF	6146	==>	==>
Wed Oct 5	Thu Oct 6	Fri Oct 7	Sat Oct 8	Sun Oct 9	Mon Oct 10	Tue Oct 11
==>	OFF	OFF	OFF			
Wed Oct 12	Thu Oct 13	Fri Oct 14	Sat Oct 15	Sun Oct 16	Mon Oct 17	Tue Oct 18
Wed Oct 19	Thu Oct 20					

Schedule on: **QUICK, Mandy (2W43)** **PDX/FA/CR7** [Find Crew](#) [Contact details](#)

Wed Sep 21	Thu Sep 22	Fri Sep 23	Sat Sep 24	Sun Sep 25	Mon Sep 26	Tue Sep 27
==>	OFF	OFF	OFF	6139	==>	==>
Wed Sep 28	Thu Sep 29	Fri Sep 30	Sat Oct 1	Sun Oct 2	Mon Oct 3	Tue Oct 4
==>	OFF	OFF	OFF	6146	==>	==>
Wed Oct 5	Thu Oct 6	Fri Oct 7	Sat Oct 8	Sun Oct 9	Mon Oct 10	Tue Oct 11
==>	OFF	OFF	OFF			
Wed Oct 12	Thu Oct 13	Fri Oct 14	Sat Oct 15	Sun Oct 16	Mon Oct 17	Tue Oct 18
Wed Oct 19	Thu Oct 20					

To view trip details or crew on flight, click on the trip and then press:
 [Trip Details in UTC](#)
[Trip Details in Local Times](#)
[Crew On Flight](#)

[Request](#)
[Clear screen selections](#)
[Summary of my requests](#)

To trade a CDO for an off day. FA that has the CDO must “giveaway” CDO to FA that has off day

Logout Back Home Print Help

Welcome BOBBIN Doug (45Y23) PDX CR7 FA Available Trade Options: Giveaway a trip/working duty with nothing in return

Click on the trip/working duty you wish to give away

Wed Sep 21 \$	Thu Sep 22 V/A	Fri Sep 23 V/A	Sat Sep 24 6020	Sun Sep 25 6021	Mon Sep 26 6022	Tue Sep 27
Wed Sep 28 OFF	Thu Sep 29 OFF	Fri Sep 30 OFF	Sat Oct 1 6026	Sun Oct 2 6027	Mon Oct 3 6028	Tue Oct 4
Wed Oct 5 OFF	Thu Oct 6 OFF	Fri Oct 7 OFF	Sat Oct 8	Sun Oct 9	Mon Oct 10	Tue Oct 11
Wed Oct 12	Thu Oct 13	Fri Oct 14	Sat Oct 15	Sun Oct 16	Mon Oct 17	Tue Oct 18
Wed Oct 19	Thu Oct 20					

To view trip details or crew on flight, click on the trip and then press: Trip Details in UTC Trip Details in Local Times Crew On Flight

I would like to trade this only with: Foster, Diane 2143 PDX/FA/CR7 Find Crew

Request Clear screen selections Summary of my requests

To post CDO to bulletin board use giveaway screen as above with specific crewmember area blank.

Logout Back Home Print Help

Welcome BISSETT Ducky 43A21 PDX CR7 FA Available Trade Options: Giveaway a trip/working duty with nothing in return

Click on the trip/working duty you wish to give away

Wed Sep 21 8:00 8:30 17:00	Thu Sep 22 OFF	Fri Sep 23 OFF	Sat Sep 24 OFF	Sun Sep 25 6020	Mon Sep 26 6021	Tue Sep 27 6022
Wed Sep 28 OFF	Thu Sep 29 OFF	Fri Sep 30 OFF	Sat Oct 1 4238	Sun Oct 2 \$	Mon Oct 3 \$	Tue Oct 4 OFF
Wed Oct 5 6088	Thu Oct 6 6089	Fri Oct 7 6090	Sat Oct 8	Sun Oct 9	Mon Oct 10	Tue Oct 11
Wed Oct 12	Thu Oct 13	Fri Oct 14	Sat Oct 15	Sun Oct 16	Mon Oct 17	Tue Oct 18
Wed Oct 19	Thu Oct 20					

To view trip details or crew on flight, click on the trip and then press: Trip Details in UTC Trip Details in Local Times Crew On Flight

I would like to trade this only with: ID# OR FIRST LETTER OF SURNAME Find Crew

Request Clear screen selections Summary of my requests