

Hello QX Flight Attendants,

Vacation bidding for 2021 is complete. The overall bidding process was relatively smooth however, we did prove that the company is not allowing enough vacation slots for Flight Attendants to use their entitled vacation. We will address this via the grievance department in a future update. As of now please email Susanne if you would like to cancel, change or put yourself on Standby for 2021 vacations. Please check your pay stubs and make sure you are not forfeiting your earned vacation hours back to the company.

Maximum carry over based on years of seniority:

-5 years or less, you can carry over 78 hours

-5 -20 years carry over is 117 hours

-20 years and beyond is allowed 142.5 hours

If you are over your carry over hours for 2020 you have 3 options available to you:

1. One week of vacation; 17 credits will be paid out on the second semi-monthly check in January of the following year. Only the hours that you are over your carry over will be eligible for the payout. Max payout is 17 hours and will be taxed as a bonus. This will occur as a process and will need no follow up for the Flight Attendant.

2. Before Dec. 31st at 2359 you may submit your hours to the HORIZON Vacation donation bank, this will assist other QX peers going through challenging times. On [Onyourhorizon.com](http://Onyourhorizon.com) select Employee Resources. Scroll down to PTO/Vacation Donation bank. You will see a form a donation form that will need to be filled out and sent to [HRcompliance@AlaskaAir.com](mailto:HRcompliance@AlaskaAir.com) or co-mail it to SEAPS. When filling out the form please make sure you select QX/ Horizon as who you would like to donate to. Please remember this will need to be completed by Dec. 31 at 2359.

3. You will forfeit your earned vacation hours back to the company.

\*Note - On the website it reference PTO (Paid time off) this is for other departments within AAG. Also, the website reference 40 hours this is also in regard to other departments vacation weeks. A Flight attendants vacation week is 17 hours for one week.

Please contact Jamie Moore or Wendy Kaihara for any questions you may have.

In Solidarity,

Wendy and Jamie

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